Make Your Presentations "Pop" with Keynote
presented by Mathew Needleman

The inspector.

A Document Inspector (shown)
General settings for whole project (e.g. looping, autostart, audio, etc.)

B Slide Inspector
Transitions between slides and individual slide appearance

C Build Inspector
Animations of individual objects (moving, scaling over time, fading in and out)

D Text Inspector
Text size, alignment, columns, outlines...

E Graphic Inspector
Visual settings for objects (shadows, reflections, fills, opacity, etc.)

F Metrics Inspector
Settings related to measurement (e.g. size, position, and rotation)

G Table Inspector
Insert and manage tables
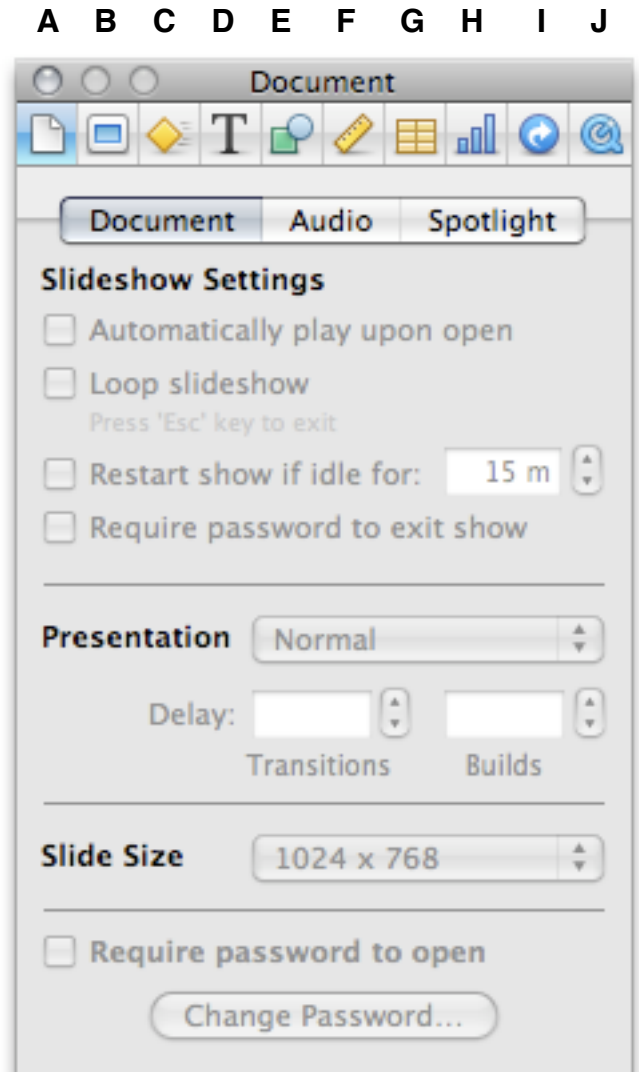
H Chart Inspector
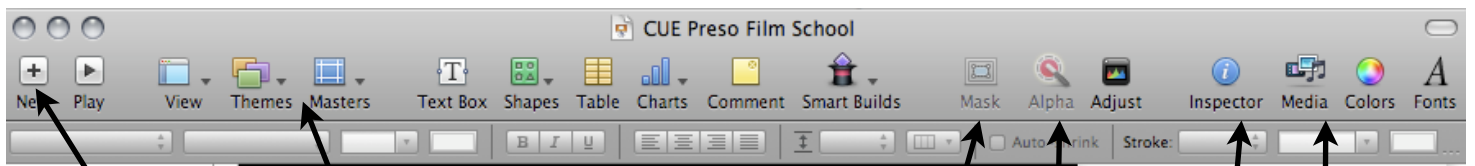Insert and manage charts/graphs

I Link Inspector
Manage hyperlinks and links to other pages in your keynote.

J Quicktime Inspector
Settings related to movies in your project.

A   B   C   D   E   F   G   H   I   J

Document

Document | Audio | Spotlight

Slideshow Settings
☐ Automatically play upon open
☐ Loop slideshow
Press 'Esc' key to exit
☐ Restart show if idle for: 15 m
☐ Require password to exit show

Presentation Normal

Delay: [   ] [   ]
Transitions   Builds

Slide Size 1024 x 768

☐ Require password to open
Change Password...

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The toolbar.

Mask (like cropping except you never lose any portion of your image)

New slide

Change themes/templates

Instant alpha (make portions of an image invisible)

This handout is only an overview of where to find certain features in Keynote.

Free online video tutorials are available at: http://www.apple.com/iwork/tutorials/

Your media (photos, music, and movies) from iLife suite

Show inspector

For additional links to:

    Royalty free image sites

    Presentation design tips

    Tutorials

    And More!

Please visit: **http://tinyurl.com/cwsvrw**
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